



CORNWALL COUNTY SHORT MAT BOWLING ASSOCIATION

Minutes of the 164th Management Committee Meeting held at Ladock Village Hall on Tuesday 12th January 2016.

Present: Chris Roberts, Dennis Shorthouse, Elise Daniell, Peter Hore, Nigel Nicholls, Dianne Shorthouse, John Worton, Dave Studden, Derek Newton

164.00 **Chairman's welcome:**

The Chairman opened the meeting at 7.30pm and welcomed everyone present.

164.01 **Apologies for absence:**

Peter Sully, Nick Truscott, Ruth Newbury, Gordon Smith

164.02 **Approve and sign minutes of the 163rd committee meeting:**

The minutes were taken as read and approved by those present.

Proposer: Neil Gribble

Secunder: Dennis Shorthouse

164.03 **Matters arising from previous meeting:**

It was noted that the England Player subsidy remain unpaid as the Treasurer was waiting for a new cheque book from the bank at the previous meeting.

164.04 **Correspondence:**

Email from Barry Hedges (ESMBA Chairman) advising Counties that the ESMBA's administration officer had tendered his notice and the ESMBA had accepted his immediate resignation. All correspondence should now be forwarded to Barry Hedges. Secondly, it was advised that some Counties are not returning information to the ESMBA in good time to allow the ESMBA to meet their deadlines. In order for this to be achieved the ESMBA will be adding notes to their Diary page for information and, in addition, general emails will be sent throughout the year to remind counties of the deadlines. Finally, it was requested that records are updated to show that Barry Hedges will hold the position of ESMBA Safeguarding Officer until a replacement is found.

164.05 **Treasurer's report:**

No Report.

164.06 **Membership Secretary's report:**

There is very little to report at the moment, currently we have 1127 members (2 additions in December and 2 additions in January). The ESMBA were sent the updates before Christmas but I am yet to receive a reply confirming receipt.

The Membership Secretary will be advised of the changes to the ESMBA Committee in order to update our records.

164.07 **Competition Secretary's report:**

The group stages of all of our competitions have now been completed, with the Finals starting on 28th February. The summary sheet of all finalists will be forwarded to clubs with players involved shortly. As yet, we have received no information from the ESMBA regarding Nationals Allocations. Also, we are still awaiting information from them regarding next year's fixtures so I haven't been able to start planning a provisional calendar for the CCSMBA.

Finally, please can I remind all competition winners to return the perpetual trophies to me by the 13th March.

164.08 **Team Manager's report:**

End of Year Accounts: The committee were reminded that the CCSMBA's year end was approaching and therefore were asked to ensure their expenses reports were forwarded on to the Treasurer so that the accounts could be prepared for auditing. Sadly, the committee received the news that the Association's Treasurer, Gordon Smith, had been taken unwell over the Christmas period. The committee send their best wishes to him for a speedy recovery and will be contacting him to assist in the preparation of the Association's accounts in any way they can.

Vacancies: A number of committee members have expressed their intent to step down from the committee at this year's AGM and therefore the Association is in need of volunteers to step forward. It is vital that all positions on the committee are filled in order to ensure the Association can run effectively and efficiently. This year's nominations forms are included with these minutes and any nomination will be welcomed. The committee are aware that the following roles will need to be filled at this year's AGM:

Membership Secretary, Assistant Competition Secretary, West Area Representative.

The committee also agreed that some job descriptions require review in order to delegate responsibilities more fairly within the committee however this was deferred to March's committee meeting.

National Qualifier Subsidy: The committee agreed that the County's National Championship qualifiers will receive the subsidy of £30 per player per discipline as set out at the 153rd Committee Meeting.

Membership Fees & Competition Fees: Deferred to March meeting.

164.14 Date of next meeting:

The next meeting will be held on 14th March 2016 7.30pm at Ladock Village Hall.

164.15 Close meeting:

With no further business to discuss, the Chairman closed the meeting at 21.42pm.

These are a true record and representation of the minutes taken at the above meeting.

Signed..... (Chairman) Dated.....

Hon: Secretary: Elise Daniell

Dated: 27th January 2016